



Republic of the Philippines
SANGGUNIANG PANLUNGSOD
 Pasig City

PERSONNEL OFFICE
 RECEIVED

Ordinance No. 18
 Series of 2013

BY: _____
 1-22-14

AN ORDINANCE CREATING THE POSITION OF DENTIST IV UNDER THE CITY HEALTH OFFICE OF THE PASIG CITY GOVERNMENT.

Authored By: Councilor Virgilio I. Del Rosario
 Co-Authored By: Councilors Christian G. Sia, Iyo Christian C. Bernardo, Reynaldo R. San Buenaventura III, Regino S. Balderrama, Augustin Alexee C. Santiago, Richard C. Eusebio, Rodrigo B. Asilo, Reynaldo F. Raymundo, Roberto E. Benito, Charmie Q. Benavides, SK President Julia Nicole B. Pua and LIGA Pres. Ferdinand A. Avis

BE IT ORDAINED BY THE CITY COUNCIL IN SESSION THAT:

Section 1. There is hereby created the position of Dentist IV under the City Health Office of the Pasig City Government.

Section 2. APPOINTMENT AND RATES OF COMPENSATION – The Dentist IV shall be appointed by the City Mayor subject to Civil Service rules, laws and regulations. He/She shall receive a salary, allowance and other emoluments equivalent to salary grade 23 and shall receive a monthly compensation of Forty Six Thousand Sixty Four Pesos (P46, 064.00);

Section 3. QUALIFICATIONS – no person shall be appointed Dentist IV unless he/she is a citizen of the Republic of the Philippines, preferably an actual resident of the City of Pasig, of good moral character, a holder of Bachelors Degree in Dental Medicine with at least three (3) years relevant experience in various administrative functions. He/she must have provided a comprehensive knowledge of management principles, with 16 hours relevant training and a holder of a Career Service (Professional) Eligibility or its equivalent.

Section 4. TERM OF OFFICE – The tenure of office of the aforesaid Dentist IV shall be permanent in nature and shall be subject to disciplinary action like any other civil service employees.

Section 5. DUTIES AND FUNCTIONS – The Dentist IV shall have the following duties and functions, to wit:

1. Supervise all works done by Dentist and Dental Aides
2. Manage daily activities of Dentists in all sections in coordination with the Assistant Dentist and supervise all the routine clinical examinations as requested from day to day in the particular section.
3. Supervise the effective implementation of policies relative to Dental Health Services.
4. Attends and conducts meetings with staff to discuss problems, changes etc.
5. Attends conferences, seminars in relations to Dental Management and Procedures
6. Does other duties assigned from time to time by the City Health Officer.
7. Promulgates and implements programs for the Dental Department to be approved by the City Mayor.
8. Consolidates all the monthly, quarterly and annual reports to be submitted to or City Mayor and Department of Health National Division.
9. Updates all the necessary techniques and skills for continuing dental education.



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Section 6. APPROPRIATIONS – There is hereby appropriated the sum of Seven Hundred Sixteen Thousand One Hundred Eighty Three and 36/100 (P716,183.36) to cover the payment of the salary, allowances and other mandatory personal expenses of Dentist IV created under Section 1 hereto computed.

(1) DENTIST IV – S.G. 23 / P46,064.00/mo.
 Effective January 1 to December 31, 2013

SALARY	P46,064.00 x 1 x 12 mos.	552,768.00
GSIS (Life & Ret.)	552,768.00 x 12%	66,332.16
Pag-Ibig	100.00 x 1 x 12 mos.	1,200.00
ECC	460.64 x 1 x 12 mos.	5,527.68
PhilHealth	690.96 x 1 x 12 mos.	8,291.52
PERA	500.00 x 1 x 12 mos.	6,000.00
ACA	1,500.00 x 1 x 12 mos.	18,000.00
13 th Month Pay	46,064.00 x 1	46,064.00
Cash Gift	5,000.00 x 1	5,000.00
Productivity	2,000.00 x 1	2,000.00
Clothing Allowance	5,000.00 x 1	5,000.00
	TOTAL	716,183.36

Thereafter, said appropriation shall be included in the annual City Budget.

Section 7. This Ordinance shall take effect immediately upon approval.

APPROVED, this 27th day of June, 2013 at Pasig City.

IYO CHRISTIAN C. BERNARDO
 Councilor

RICHARD C. EUSEBIO
 Councilor

REYNALDO R. SAN BUENAVENTURA III
 Councilor

RODRIGO B. ASILO
 Councilor



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[Signature]
REGINO S. BALDERRAMA
Councilor

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REYNALDO F. RAYMUNDO
Councilor

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AUGUSTIN ALEXEE C. SANTIAGO
Councilor

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ROBERTO E. BENITO
Councilor

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CHARMIE Q. BENAVIDES
Councilor

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FERDINAND A. AVIS
LIGA President

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JULIA NICOLE B. BUA
SK Federation President

[Signature]
CHRISTIAN G. SIA
Councilor
Minority Floor Leader

[Signature]
VIRGILIO I. DEL ROSARIO
Councilor
Majority Floor Leader

[Signature]

Attested by:

[Signature]
ROSALIO B. MARTIRES
City Vice-Mayor
Presiding Officer

[Signature]



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APPROVED:

ROBERT C. EUSEBIO
City Mayor

Attested by:

ROBERTO A. BARRETTO
Acting City Council Secretary